



REGISTRATION BY MAIL OR FAX

This form will help you to begin the registration process by mail or fax. Please print out this form and send it by fax or mail to the contact points listed below. A Babson Representative will then contact you to take your course date selection information and complete the registration process

Babson School of Executive Education
Babson Park, MA 02457
Attention: Executive Seminar Registration
Fax 781-239-5266
Telephone 781-239-4354
800-882-exec (inside USA)

Please note that you will not be officially registered until we receive payment information and you will consequently need to provide credit card or purchase order information on the form here.

Class size is limited and enrollment is on a space available basis. A place in the program cannot be insured, nor will advanced reading materials be sent until payment information is received.

Contact Information

Last name _____

First name _____

Middle name _____

Title _____

Email address _____

Phone number _____

Company _____

Address _____

Country _____

Method of Payment

You can use one of three methods to pay for your course: 1. credit card, 2. check, 3. company purchase order number. If you are mailing your form, please make checks payable to Babson College, or provide credit card information. If you are faxing your form we will need your credit card or purchase order information.

Credit card type

Visa _____

Master Charge _____

American Express _____

Credit card number _____

Exp. Date _____

Name as appears on the card:

Last name _____

First name _____

Middle initial _____

Signature _____

Date _____

Check payable to Babson College enclosed _____

Company purchase order number _____

Do you have any special needs that you would like us to be aware of?

Fees, Cancellation and Refund Policy

If you are unable to attend a program, we will accept an appropriate substitute participant to take your place up to the day of the program. There is a \$250 fee for substitutes made fewer than two weeks prior to the start of the program. We will make an 80% refund for cancellations received fewer than four weeks prior to the start of the program. There is no refund if you withdraw after the start of the program.

It is understood that during the program you will be free of other duties and will be able to participate fully.

Please identify the program you are interested in:

Corporate Entrepreneurship _____
Leadership and Influence _____
Forging and Managing Strategic Alliances _____
Strategic Planning and Management in Retailing _____
Winning in the Networked Economy _____
New Frontiers in Service Excellence _____

Please note we will contact you to confirm your preferred attendance date by phone.

When would you plan to attend?

Within the next 3 months _____
Within the next 6 months _____
Sometime in the next year _____

How would you like us to reach you for final payment and class date selection?

Phone _____
Fax _____ (provide fax number below)
Mail _____

Fax phone number _____

How did you find out about Babson Executive Education?

Previous participant ____, Mailing ____, Web site or search ____, Friend/Colleague ____, Advertisement ____, Article
_____, Babson Alumni _____.
Other _____